



Travel & Wintersports Insurance Claim Form for

PERSONAL EFFECTS, BAGGAGE, MONEY, PASSPORT BAGGAGE DELAY & SKI EQUIPMENT

Please complete this form and send it with all supporting documents (documents may be sent on at a later date if necessary) to Mind The Gap Year, West House, West Street, Haslemere, Surrey, GU27 2AB. It will usually take about a week to 10 days for a claim to be processed.

Please note this must be done within 31 days of the date of loss. Late claims maybe declined.

The section below details the documents which you should enclose in order for us to deal with your claim. They must be **originals not photocopies** (other than for death). Please tick yes if enclosed and no if not.

- | | | | |
|--|--|---------------------------------|--------------------------------|
| a) MTGY Certificate Number

<input style="width: 300px; height: 20px;" type="text"/> | d) Receipts or other proof of ownership and value of the items on the claim form. Receipts for, & estimated, replacement are not acceptable. | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| b) For damaged items, including suitcases, a repairers estimate or confirmation of damage beyond repair. | e) The police, airline or other relevant reports. | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| c) The holiday booking invoice or other proof of holiday/trip costs and dates. | f) Currency transaction slips for money losses. | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| | g) Flight tickets and baggage tags, if applicable. | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |

NOTE

Loss or damage caused by a carrier (e.g. airline, coach operator, ferry company, etc) should have been reported to them and a Property Irregularity Report (PIR) obtained. **If you have not done so, please do so immediately.** Please enclose the original report together with the ticket(s) and baggage tag(s).

SIGNATURE

Please sign and date the form on the final page.

TELECLAIMS

If you have no objection, in an effort to promote speedier and more customer-friendly claims handling we may find it easier to telephone you during the course of our normal working hours to discuss your claim and/or request further details. Please advise us of numbers on which you can be reached:

.....Or.....

Failure to produce these documents above will delay the processing of your claim

